

Request for Approval to Make Exterior Modifications

Twin Oaks Homeowners Association, Inc.

Sarver, PA | tohoa16055@gmail.com

1. _____ (Approx. Date)
Name of the owner requesting approval To begin modification
2. _____ (Approx. Date)
Address of Unit where alteration will occur Completion of modification
3. **Type of Modification:** _____ Landscape _____ Building Exterior _____ Other
(If other, please explain): _____
4. **Location of Modification in respect to nearest unit:** _____ Front _____ Side _____ Rear
_____ Other (please explain): _____
5. **Scope of Modification Request:**
Please explain in detail what you are requesting permission for; include approximate dimensions where appropriate: _____

6. **Materials to be used:**
Describe the type of materials (including list of plant material) to be installed and/or removed and quantities of each material: _____

7. **Optional: Signature of nearest neighbors to the right and left of your home to signify they have been made aware of this modification:** (Signatures are NOT required for approval, however, it is only to your advantage to supply the Committee as much information as possible)

Note to Neighbors: Your signature indicates you have been notified of this proposed modification. If you object to this alteration, please contact the Twin Oaks Homeowners Association, Inc.

8. **Additional Information:**
Please attach a drawing depicting the proposed modification. Include a site/plot plan, material sample, photographs, manufacturer's literature and color chip (if applicable) to help illustrate your modification.
Notes: _____

Unit Owner Signature:

Signature

Date

Phone Number

Return Form:

TWIN OAKS HOMEOWNERS ASSOCIATION, INC.

PO Box 107

Sarver, PA 16055